I. General Qualifications (NFPA 6.1) .......... (6%)
   A. General prerequisite knowledge (NFPA 6.1.1)
   B. General prerequisite skills (NFPA 6.1.2)

II. Human Resource Management and Leadership (NFPA 6.2) ........... (24%)
   A. Assigning tasks and assignments to maximize efficiency (NFPA 6.2.1)
   B. Development of hiring procedures (NFPA 6.2.2)
   C. Development of promotional procedures (NFPA 6.2.3)
   D. Creation of a professional development plan (NFPA 6.2.4)
   E. Development of an employee benefits proposal (NFPA 6.2.5)
   F. Development of an employee accommodation plan (NFPA 6.2.6)
   G. Development of an ongoing organizational training program (NFPA 6.2.7)

III. Community and Government Relations (NFPA 6.3) .................. (6%)
   A. Preparation of community safety and risk awareness programs (NFPA 6.3.1)

IV. Administration (NFPA 6.4) ..................... (24%)
   A. Budget development (NFPA 6.4.1)
   B. Budget policy and management system development (NFPA 6.4.2)
   C. Purchasing processes (NFPA 6.4.3)
   D. Records management system development (NFPA 6.4.4)
   E. Records and data system analysis (NFPA 6.4.5)
   F. Organizational improvement plan (NFPA 6.4.6)

V. Inspection and Investigation (NFPA 6.5) ............ (8%)
   A. Fire inspection program evaluation (NFPA 6.5.1)
   B. Fire safety program development (NFPA 6.5.2)

VI. Emergency Service Delivery (NFPA 6.6) ..................... (18%)
   A. Multi-agency incident action plan development (NFPA 6.6.1)
   B. Multi-agency post-incident analysis development (NFPA 6.6.2)
   C. Agency resource needs analysis and plan development (NFPA 6.6.3)

VII. Health and Safety (NFPA 6.7) ............. (8%)
    A. Accident and injury prevention program development (NFPA 6.7.1)

VIII. Emergency Management (NFPA 6.8) ... (6%)
     A. Development of a plan for the integration of fire services into an emergency management plan (NFPA 6.8.1)