

**District of Columbia**



**Funeral Director License Application  
State Board Certification for Reciprocity**

Name of Applicant \_\_\_\_\_

Social Security Number \_\_\_\_\_

Dear Sir/Madam:

The applicant whose name appears above has applied to the Board of Funeral Directors of the District of Columbia for a license to practice. The applicant claims to be currently licensed to practice funeral directing in your state and claims the above license number. This request is being forwarded to you to verify that the applicant is currently licensed and in good standing to practice funeral directing in your state.

Each applicant for a Funeral Director license by endorsement in the District of Columbia is required by statute to submit proof that the jurisdiction where the applicant is licensed will currently grant licenses to licensees from the District of Columbia without further examination. If your licensing board requires a reciprocity candidate from the District of Columbia to take any type of examination (written, oral, or practical) or any type of interview, your requirements should be specified in the "Remarks" section on Page 2 of this certification form.

Please complete and return this form to:

Pearson VUE  
Dept. DC-FN  
Metro-Plex I, Suite 250  
8401 Corporate Drive  
Landover, MD 20785

Your prompt attention to this request will expedite consideration of the candidate's application for licensure. Thank you in advance for your cooperation.

Pearson VUE  
on behalf of the District of Columbia Board of Funeral Directors

District of Columbia



Funeral Director License Application
State Board Certification for Reciprocity

This document certifies that \_\_\_\_\_ (name of applicant), \_\_\_\_\_(social security number), is the holder of a license in good standing to practice funeral directing in the state of \_\_\_\_\_. License Number \_\_\_\_\_ was issued on \_\_\_\_\_ (date of issuance). Is the license current? [ ] Yes [ ] No

Please provide the expiration date: \_\_\_\_\_

Issue basis: [ ] Examination [ ] Endorsement [ ] Reciprocity [ ] Waiver

Applicant was examined after submitting a diploma conferring the degree of \_\_\_\_\_ (type of degree) from \_\_\_\_\_ (name of education institution).

Has license ever been surrendered, suspended, or revoked? [ ] Yes [ ] No

If yes, has it been reinstated? [ ] Yes [ ] No

Does your state grant licenses in funeral directing to licensees from the District of Columbia without further examination? [ ] Yes [ ] No

Remarks: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Please check documents that your are enclosing with this form:

\_\_\_ Your state's current license requirements (including their effective date)

\_\_\_ Requirements in effect at the time that the applicant was licensed, if different from above.

On behalf of the State of \_\_\_\_\_ Board of Funeral Directors, I certify that the above statements are correct.

Signature of Authorized Official

Date

Name and Title of Authorized Official (please print or type)

SEAL