



# Virginia Insurance Continuing Education Board

## Continuing Education Exemption Request

Age 65 AND 20 Years Licensed

For Virginia Resident Agents Only

Please Print or Type

Name		Date of Birth (mm/dd/yy) __ / __ / __
Virginia Agent Identification Number (VA License# or NPN)		Are you a Virginia <u>Resident</u> Agent? <input type="radio"/> Yes <input type="radio"/> No If you are <u>not</u> Virginia resident agent, do not use this form. Please use the Age 65 and 20 Years Licensed Exemption Request form for Virginia Non-resident Agents Only.
Business Phone Number (area code) (    )    -	Residence Phone Number (area code) (    )    -	Fax Number (area code) (    )    -
<b>License Type(s)</b> (check <u>all</u> that apply) <input type="checkbox"/> Life & Annuities    _____ <input type="checkbox"/> Health    _____ <input type="checkbox"/> Property/Casualty    _____ <input type="checkbox"/> Personal Lines    _____ <input type="checkbox"/> Title    _____ <input type="checkbox"/> Life/Health Consultant    _____ <input type="checkbox"/> P/C Consultant    _____	<b>How many years have you held each Virginia license checked in the box to the left?</b> # of years Life & Annuities    _____ Health    _____ Property/Casualty    _____ Personal Lines    _____ Title    _____ Life/Health Consultant    _____ P/C Consultant    _____	<b>How many years and in which other state(s) have you held each checked in the box to the left?</b> # of years    State Life & Annuities    _____ Health    _____ Property/Casualty    _____ Personal Lines    _____ Title    _____ Life/Health Consultant    _____ P/C Consultant    _____

**Fee: SUBMIT WITH A NON-REFUNDABLE \$15 CONTINUANCE FEE.** Refunds are *not* issued if an exemption request is denied.

Make checks or money orders payable to "Pearson VUE."

**To establish proof of age:**

Submit a photocopy of your birth certificate, your driver's license or a state-issued identification card.

**To establish proof of licensing:**

**Note: Those converted from the Life & Health license to the two separate Life & Annuities and Health licenses on September 2, 2002, will, when asking the Bureau of Insurance for proof of continuous licensing, be treated as if both licenses had been in effect for the entire period that the agent was continuously licensed under the previous Life & Health license.**

**Virginia resident agents must meet at least one of these conditions:**

- You must have held a Virginia license (whether resident, non-resident or a combination of the two) of a type equivalent to the license for which you seek exemption for **20 continuous and uninterrupted years immediately preceding the end of the biennium**; OR
- You must have held the same license continuously and without interruption as a Virginia resident for at least the four years immediately preceding the end of the biennium **AND** have been continuously licensed without interruption with an equivalent license in any state(s) for an additional 16 years, for a **total of 20 years of continuous and uninterrupted licensing**; OR
- You must have held the same license as a Virginia resident agent **continuously and without interruption for at least the four years immediately preceding the end of the biennium AND** have held the equivalent license authority in Virginia for **at least 20 of the preceding 30 years**. Further, you will not be eligible for this exemption if any unlicensed period was the result of a license revocation for cause or a license termination for prior non-compliance with continuing education requirements.

To request proof of continuous Virginia licensing, contact:

**Bureau of Insurance, Agents and Licensing Section, P.O. Box 1157, Richmond, VA 23218**

If you are eligible, you will receive a letter on official State Corporate Commission, Bureau of Insurance, letterhead, signed by an official of the Bureau of Insurance. If you don't have at least 20 years of Virginia licensing in the preceding 30 years, you must also apply, in writing, for a letter of clearance or certification to the other state(s) in which you have held equivalent license(s) continuously for a period that, when combined with the current VA resident licensure, totals at least 20 years. The other state(s) should supply you with proof of the number of years of continuous licensure in their state(s).

**You must then submit the original letter from the Bureau and any other original letters of clearance or certification from other state(s), along with this completed form and the non-refundable \$15 Continuance fee to:**

**Pearson VUE, Attn: VACE Exemption, P.O. Box 8588, Philadelphia, PA 19101-8588**

I certify that I have or will have attained the age of 65 by the end of the current biennium and that the above information is true and correct to the best of my knowledge.

Signature

Date