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Important Notice for all Wisconsin Insurance Continuing Education Course Providers:

Self-Study Course Review and Course Offering Standards

Q&A INFORMATION

What are the criteria used for the review of self-study courses?

Self-study courses used to maintain one or more of the recognized programs of study specified in s. Ins 28.09, Wis. Adm. Code are eligible for approval in Wisconsin. In addition to certifying that the course topic qualifies for approval, the following criteria are currently in place to determine the total number of credits hours assigned.

- 15 pages of text are equal to one (1) credit hour subject to composition of the text (pictures or large print) and the difficulty of the subject matter, as determined by the course reviewer.
- A final examination is not required. However if an exam is included, the course reviewer will allow 1.5 minutes per multiple choice question up to a maximum of one (1) credit hour for the test.

Can anyone take self-study courses in Wisconsin?

Yes and no.

Section Ins 28.09, Wis. Adm. Code identifies that programs of study leading to any of the following designations may be approved as a course: ChFC, CIC, CPCU, RHU, CLU, LUTCF, CEBS, CFP, FLMI, REBC, HIA, AIC, ARM, AU, ALCM, FIC, CLTC, CISR, and RPLU. Contact the organization providing the designation to determine if their courses have been submitted for continuing education credit.

Programs of study used to maintain any of the above designations may be approved as a course as well. However, through a rule change effective January 1, 2002, no credit will be given to an agent for completion of those courses unless the provider certifies that the agent holds that designation.